

TOWN OF WHEELOCK
Policies Regarding Driveway Accesses Off Town Highways

The following are policies to clarify the roles and responsibilities of the town and property owners for establishing and maintaining private driveways and access points that meet with town highways. These policies apply to all classes of town highways (Class 2,3, and 4). These policies pertain to all types of private accesses.

Establishing a new access – Prior to starting construction, the property owner must apply for an Access Permit. Access Permit applications are available at the Town Clerk's Office. Once submitted, the road foreman and road commissioner will inspect the location and jointly approve the application. Once an application has been approved, a permit will be issued including any special requirements, and construction may begin.

New access standards –

A culvert with minimum diameter of 15" must be installed at an appropriate ditchline location at the edge of the town road, and ditches established to an appropriate depth for the culvert.

To the extent possible, the first 20 feet should pitch away from the town road a minimum of ½" per foot.

Other requirements will be specified on the permit, such as culvert length, amount of culvert cover, headers, ditching distance, culvert distance from the travel lane, and line of sight requirements.

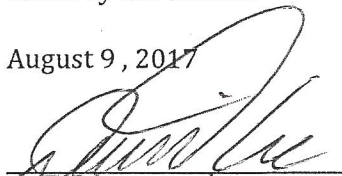
New access costs – All costs of constructing a new access and meeting the above standards are the responsibility of the access owner. This includes the portion of the new access that lies within the town right of way but that is outside the travelled portion of the town road.


Ongoing maintenance of established driveways – From the edge of the travelled portion of the town road, all maintenance and associated costs of maintenance of a private driveway are solely the responsibility of the driveway owner.


The owner is responsible to maintain the driveway, including associated culverts and ditches, in a condition such that proper drainage is maintained to preclude water and materials from entering the town road. For existing driveways where this is difficult, a "best effort" must be made by the owner.

Date Adopted: August 9, 2017

Selectboard:


_____ David Lee


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