

TOWN OF WHEELOCK
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NOTICE REGARDING REOPENING FOR TITLE SEARCHES

BY APPOINTMENT DURING COVID-19 PANDEMIC

The Wheelock Town Office will be scheduling FULL TITLE SEARCH AND SURVEY PROJECTS by appointment only on MONDAYS effective 8/31/2020. Below is an outline of the criteria that must apply to anyone entering our office for use of the vault:

The following criteria apply for anyone entering our office space:

You MUST book your appointment prior to coming. Appointments will be on Thursdays ONLY at this time;

No person is permitted in the office itself. The Clerk or Employee shall be responsible for retrieving books, cards boxes, etc. from the vault. Visitors can use the designated table space outside the office;

You MUST wear a fresh clean mask/or face covering during your visit;

You MUST wash and sanitize your hands upon entering the building;

You MUST bring your own materials (pens,notebook, etc...);

You MUST wear a fresh pair of gloves supplied by the office;

You MUST pay with a check only at this time.

We are not asking people to make appointments for the following: title updates or requests that can be handled over the counter in an efficient manner.

Please keep in mind that while these new steps may be cumbersome, we are all doing our best to adjust to this "new normal", and while there may be hiccups along the way we hope that our system will provide clarity, consistency, and stability. The goal is to help you get back to working but doing so in a safe and respectful manner for everyone involved.

Thank you all for your continued support and patience during this time. Stay well.