

**OFFICE of CLERK**  
**OFFICE of TREASURER**

**Access Permit**

- required for all new driveways and access onto town roads
- Fee \$20.00

**Cemetery Lot Sales** (increase coming)

- Half lot with endowment \$200
  - Non-resident \$350
- Full lot with endowment \$300
  - Non-resident \$500

**Dog Licenses**

- \* must license annually
- \* proof of rabies shot required
- \* neutered/spayed - \$9.00
- \* not neutered/spayed - \$13.00
- \* late fees applied after April 1
- \* annual rabies clinic March 21, 2020

**Land Records**

- Card Index – back to Book 11
- Copies in paper format only
- Survey map file with card index
- Copies at costs set by Statute
- Research service **not** offered

**Marriage License**

- application must be signed by both parties
- \$60 fee

**Notary Public**

- **NO** notary services at this time

**Posting Land**

- Annually
- Fee \$5.00

**Public Records**

- Access during regular hours
- Copies at cost set by Board or statute

**Elections**

Register to Vote

- Town Clerk's Office
- Same day registration allowed
- Identification required
- Online Voter Registration  
*www.olvr.sec.state.vt.us*

Voter Information

- My Voter Page  
*http://mvp.sec.state.vt.us/*
- Information on your registration, apply for absentee ballot, change name, election information

Wheelock Polling Place

- Wheelock Town Hall
- Poll Hours: 10:00 am – 7:00 pm

Early Voting

- allowed for all registered voters, no reason necessary
- apply online, in office, by phone
- ballot must be returned by day of election by mail or delivered to Clerk

**Tax Collection**

- rate set in July
- bills mailed in late August
- due 1<sup>st</sup> Friday in November
- check, money order, cash made out to Town of Wheelock
- unable to accept credit card payment at this time
- Abatement – in accordance with Title 24 Section 1535

**Transfer Station Permit**

- no fee, get sticker at Town Office
- Regular Hours – Wed & Sat  
8:00 am – 5:00 pm

**Transfer Station Bulky Days**

- 2<sup>nd</sup> week of  
April, July, October

**Transfer Station Bags**

- small \$1 each or roll of 10=\$10
- large \$2 each or roll of 10=\$20
- Clerk's Office in Wheelock or Sheffield and at Transfer Station

**Vital Records**

Wheelock records prior to 1857 lost in fire  
Certified Copy – law changed in 2019

- Written request with proof of id
- Only available to individuals authorized by State statute
- Online at Vermont Vital Records Ordering Service
- [Secure.vermont.gov/VSARA/vitalrecords/](http://Secure.vermont.gov/VSARA/vitalrecords/)

**Zoning**

- No municipal zoning
- Access Permit required for driveways...
- State – Act 250 Subdivision Regulation
- State – Septic Regulations

**Dartmouth Scholarship**

Upon acceptance to Dartmouth

**Keniston-Dane Scholarship**

All eligible college students  
Apply through Town Clerk's Office

## SELECTBOARD

### Meetings

- 3<sup>rd</sup> Monday each month
- Town Hall
- 6:00 pm

### TOWN FOREST FIRE WARDEN

- Contact for Permit to Burn
- Chuck Rice 802-318-6405

## CEMETERY SEXTON

Plot Sales – Town Clerk’s Office

Burials / Internment – contact

Sexton Kristen Weaver  
802-535-4794

## JUSTICE OF THE PEACE

Steve Amos, Eileen Boland, Kim Crady-Smith,  
Peter Miller, Carol Rossi

- Officiate wedding ceremonies
- Count ballots for all elections
- Serve on Board of Abatement  
and Board of Civil Authority

## LISTERS

Grievance Day - held annually in June

- All property owners have the right to  
grieve assessed value
- Submit written statement to Town  
Clerk’s Office by posted deadline

Current Use Program

- State program to assist with  
taxes on undeveloped land
- Application due by Sept. 1
- Computer search ‘ECUSE’ for more  
information or visit Clerk’s Office

Veteran’s Disability Benefit

- Ed Burchart 802-828-3379

Wheelock Parcel Maps and Information

//maps.vcgi.vermont.gov/parcelviewer/

## CONTACT INFORMATION

Fire, Rescue 911  
State Police 748-3111  
Social Service Info 511  
Animal Control Officer  
Cindy Cady 626-PAWS  
Health Officer 626-9094  
Peter Miller  
Listers/Assessors 626-9094  
Kingdom East School District  
[www.KingdomEast.org](http://www.KingdomEast.org) 626-6100  
Keniston-Dane 626-9001  
Sally Wood-Simon  
Miller’s Run School 626-9755  
Patrick Ham, Principal  
All Road Business 626-1060  
Malcolm Bisson, Supervisor  
Selectboard/ All Board Business  
[wheelocktown@gmail.com](mailto:wheelocktown@gmail.com)  
PO Box 1328, Lyndonville,  
VT 05851 626-9094

Town Forest Fire Warden

Charles Rice 802-318-6405

Sheffield/Wheelock Fire Dept.

Shane Lanpher, Chief

[SheffieldWheelockFire@gmail.com](mailto:SheffieldWheelockFire@gmail.com)

Wheelock Community Initiative

Volunteer sponsored Facebook page

## OTHER

Fish & Wildlife 751-0100

Cody Jackman, Game Warden

Game Warden 748-3111

Kingdom Animal Shelter 741-7387

NEK Waste District 626-3532

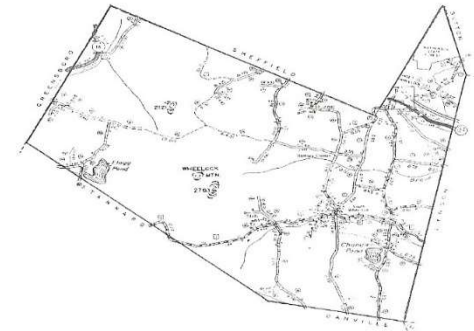
Veteran’s Affairs 888-666-9844

VLCT Resource Center

[www.vlct.org/mac](http://www.vlct.org/mac)

# WHEELOCK

*Town Clerk’s Office  
Town Treasurer’s Office*



Office Location:

Wheelock Town Hall

1192 Route 122

Office Hours:

Tuesdays 12:00 pm – 5:30 pm

Wednesdays 8:30 am – 2:30 pm

Thursdays 8:30 am – 2:30 pm

Contact:

Phone: 802-626-9094

Fax: 802-626-8894

Email: [wheelocktown@gmail.com](mailto:wheelocktown@gmail.com)

Mailing Address:

P O Box 1328

Lyndonville, VT 05851

*Should you require any special  
accommodations to attend a public meeting  
or receive services, please contact the Town  
Clerk at the phone number or address above*