

Town of Wheelock

Selectboard Meeting January 4, 2021, 6:00pm

LOCATION: VIRTUAL or BY PHONE ONLY

To Join the Meeting by Phone:

Dial in: +1 646 558 8656

Meeting ID: 822 3210 2472 Passcode: 667133

To Join the Meeting by Video Conferencing:

<https://us05web.zoom.us/j/82232102472?pwd=QWs2cWNBRWI6Yzg0NitEVDd3b2V4QT09>

Meeting ID: 822 3210 2472 Passcode: iN9YcK

AGENDA

Purpose: Kickoff Meeting for Municipal Planning Grant

- 6:00pm Grant overview (award agreement, timeline chart)
- 6:10pm Grant Administration
- 6:15pm Role of NVDA
- 6:30pm Appoint Project Committee
- 6:45pm Procurement of Consultants (RFQs & RFPs)
- 7:00pm Next steps
 - Jan 5 Post RFQ
 - Jan 19 Qualifications due
 - Jan 26 **Project Committee Meeting** – Select short-list
 - Jan 27 Post RFP
 - Feb 2 Proposals due
 - Feb 9-11 **Project Committee Meeting** – Select consultants
 - Award/sign contracts
 - Project work to begin immediately
 - Complete project by May 30, 2022
 - Select consultants
- 7:15pm Adjourn