**Town of Wheelock**

**Selectboard Meeting**

**AGENDA**

**Saturday, July 24, 2021, 7:30am**

**Town Hall**

Present: Jim Blackbird, Bobbie Jo Norcross, Ann Lawless (chair)

Ann opened the meeting at 7:38am.

Jim made a motion to hire Mark Buonanno as road crew member, with a start date of August 23, 2021, with compensation as follows:

$25/hour

$2,691.64 to contribute 10% of the cost of his wife’s health insurance covering their family

An additional week of paid vacation

Bobbie Jo seconded the motion and it was voted unanimously.

Jim made a motion to raise Dean Davis’s compensation as road supervisor to $26/hour, effective August 23, 2021. Bobbie Jo seconded, and it was voted unanimously.

Ann will follow up with letters of employment that will include the current personnel policy noting that proposed revisions, expected to be completed in August, will be sent as soon as they are adopted by the board.

Discussion of Personnel Policy

Personal/Sick leave

Reduce from 80 hrs/yr or 6.67 hrs/mo to 40 hrs/yr with ability to carry over all accrued hours into the next year. The concept of no payout at end of employment shall remain the same.

On Call

Discussion of eliminating it; changing to year-round Call-Out, providing, if beyond the 40 hour work week, time and a half or compensatory time at time and a half. Each call out shall have a one hour minimum.

Ann will prepare a new draft policy with these revisions for the next regular meeting.

Bobbie Jo requested information regarding Executive Session and voting.

At 8:01am, a motion to adjourn was made by Jim, seconded by Bobbie Jo, so voted.

Notes by Ann Lawless